

East Williston Public Library
Board of Trustees Meeting
Minutes from Tuesday, September 30, 2025 @ 7PM

Present at Meeting: Sabrina Scarantino, Christina Rizzotti, Lauren Shannon, Ajla McDonald, Jamie Cutinella, Erin Urkel

1. Call to order and roll call. The meeting started at 7:02 pm.
2. Approval of minutes from 6/16/25. Lauren motioned to approve, Christina seconded, Ajla third, motion approved unanimously.
3. Financial Report
 - Review of YTD financials (attachment)
 - Run-rate about \$22k below budget
 - Summer programming was lighter than usual
 - Some books are backordered, so bills will catch up
 - Checking account, reserved account balance, plus budget, looking on track for what we had hoped as per last meeting in June.
 - Chris was unable to attend today's meeting. He and Ajla will discuss on Thursday as he transitions into the Financial Designee role
 - Claim form signatures
4. Library Director's Report
 - The library was closed for a week to repair the floor.
 - Discussion on credit card billing operations.
 - No security issues to report.
 - Q&A Response to Patron Survey
 - Sabrina created a FAQ in response to commonly asked questions on the survey
 - Jamie spoke to Jeff Blinkoff (attorney)
 - Friends of the Library does not need a 501(c)3
 - Purpose is to provide tax exempt status to the group)
5. Unfinished Business
 - November 5, 2025 @ 7pm. Author, Lynda Cohen Loigman, visiting in Marcia Weisser's memory.
6. New/Other Business
 - Long Term Plan
 - Library directors should think about long-term goals
 - Possible goal - improve security? Upgrade doors?
 - NLS Continuing Education 2 hr Requirement - must be completed by 12/31/25
7. Communications/Correspondence

8. Committee Reports

9. Period for Public Expression

10. Adjournment

- The meeting was adjourned at 8:22pm.

Upcoming meetings

Monday, October 27, 2025

Monday, December 1, 2025

Monday, January 12, 2026

Tuesday, February 10, 2026

Monday, March 9, 2026

Monday, April 13, 2026

Monday, May 18, 2026

Monday, June 15, 2026