

**East Williston Public Library**  
**Board of Trustees Meeting**

Minutes from Monday, September 16, 2024 at 7pm

Present at Meeting: Lauren Shannon, Ajla McDonald, Sabrina Scarantino, Christina Rizzotti, Chris Xuereb, Jamie Cutinella, Erin Urkel, Daniel Melore, William Farrara, Denise Farrara

1. Call to order and roll call. Meeting started at 7:04pm.

2. Approval of minutes from 6/11/24 meeting. Lauren motioned to approve, Ajla seconded, Chris third, motion approved unanimously.

3. Financial report-

Ajla e-mailed Scott (Treasurer). On an annualized basis, we are in line with the budget for the current fiscal year. Caveat - was payroll paid. Remaining question: how much of the reserve fund balance is available? We have a positive financial outlook.

In attachment shared - \$18,000 (almost 19,000) funds available above minimum of \$25,000. Need \$16,000 to fund the budget. Excess of \$3,000

4. Library Director's report - Busy summer, ran smoothly. New walking club. New fun things planned for fall. Trunk or treat and tailgate party. The library staff is very concerned with security after some incidents this summer. Discussion on security and possible solutions. Sabrina will reach out to the village office and perhaps get on agenda for the next meeting (Tuesday, October 15th @ 7:30pm). She will contact Rafaela asap.

5. Unfinished business - May not want exterior library sign to draw more attention. New logo created. Designated parking spaces for library employees.

Library Trustee Continuing Education 2024 needs to be completed by all on the board.

Chris will follow up with Jeff Blinkoff about "Friends of the Library". It would be best to determine a need and raise money accordingly (i.e. - Donations will be used for a specific purpose, such as Museum pass). Lauren will follow up with the village about the exterior signs now that the exterior of the building has been painted. Discussion on legalities around fundraising options.

Discussion on 2025 Survey - Last survey results were from April/May 2022. We will revisit in the spring.

6. New/ Other business - Continue to review Standards. Chris will review and follow up with next steps.

7. Communications/ Correspondence

8. Period for public expression

9. Adjournment at 8:14 pm.

Next Meeting - October 21st

**Upcoming Meeting Schedule**

December 2nd, 2024

January 13th, 2025

February 10th, 2025

Tuesday, March 18th, 2025

April 28th, 2025

May 19th, 2025

June 16th, 2025