

**East Williston Public Library**  
**Board of Trustees Meeting**  
Minutes from Tuesday, June 17, 2025 at 7pm

Present at Meeting: Sabrina Scarantino, Christina Rizzotti, Chris Xuereb, Jamie Cutinella, Ajla McDonald, Erin Urkel, Lauren Shannon

1. Call to order and roll call. Meeting started at 7:17 pm.

2. Approval of minutes from 5/19/25.

3. Financial Report

- Claim form signatures
- Review of YTD financials (attachment)
  - Ajla: Ended the fiscal year favorable to budget (\$7,271)
  - \$8,821 will go toward expenses for 25-26 operating budget
  - Fund balance untouched; NLS payment received
- Motion approved unanimously to accept Resolution to Accept Monetary Gifts in Memory of Mrs. Marcia Weisser
  - \$3,095 from The Weisser Family
  - Check to be held for 2025-26 fiscal year

4. Library Director's Report

- Upcoming events and library updates:
  - Color our World event on 6/21/25 to kick off summer reading
  - Painting rocks to revive rock garden on 6/19/25
  - Summer reading raffle prizes (requested by patrons)
  - Library will be closed on Fridays in the summer months
- The NLS Board is updating their organizational paperwork; trustees have to sign by September 1, 2026. Sabrina will scan documents and send to the Library board
- Goal for 2025-26
  - Continuity/cross training documents status update
- Security is still a concern

5. Unfinished Business

- Survey 2025
- Friends of the Library
  - Jamie will send an email to all interested individuals
    - Need a president, secretary and treasurer. Consider a Friends liaison to attend Library board meetings in partnership with Library Directors and Board
    - A 501(c)3 will need to be established and a bank account opened
    - Timeline to kickoff would be the fall; planning meeting in July?
    - Needs include: museum passes/memberships, designated device for the library, event that residents would like

6. New/Other Business

- Board Officer Elections 25/26
  - President - Sabrina Scarantino

- Secretary - Christina Rizzotti
- Financial Designee - Chris Xuereb
- Trustees - Ajla McDonald and Lauren Shannon (term is up in April 2026)
- Meeting Schedule 25/26
  - All meetings will be held on Mondays at 7PM, unless otherwise noted
    - Tuesday, September 30, 2025 \*\*
    - October 27, 2025
    - December 1, 2025
    - January 12, 2026
    - Tuesday, February 10, 2026 \*\*
    - March 9, 2026
    - April 13, 2026
    - May 18, 2026
    - June 15, 2026

7. Communications/Correspondence

8. Committee Reports

9. Period for Public Expression

10. Adjournment

- Meeting adjourned 8:45pm.